

**John R. Justice Student Loan  
Repayment Program  
2019-RJ-BX-0035**

HESAA-JRJ Program  
PO Box 549  
Trenton, NJ 08625-0549  
[www.hesaa.org](http://www.hesaa.org)  
1-800-792-8670 Ext 5535

**Application**

<b>Personal Information (Please print in dark ink)</b>			
First Name	MI	Last Name	Social Security Number
Date of Birth			
Street Address		Contact Phone	
City	State	Zip Code	Email Address
<b>Employment Information</b>			
Place of Employment		Job Title	
Street Address		NJ County of Employment	
City	State	Zip Code	Telephone
I meet the program definition for eligible beneficiary as a:		Previous JRJ Award Recipient:	
<input type="checkbox"/> Public Defender		<input type="checkbox"/> Prosecutor	
<input type="checkbox"/> Yes		<input type="checkbox"/> No	
Number of Years in Loan Repayment, not including periods of deferment/forbearance (check one)			
<input type="checkbox"/> less than 3 <input type="checkbox"/> 3 to 7 <input type="checkbox"/> 8+ years			
Number of Years of Service as Prosecutor/Public Defender in New Jersey, not counting internships/co-ops)			
<input type="checkbox"/> less than 3 <input type="checkbox"/> 3 to 7 <input type="checkbox"/> 8+ years			
<b>Student Loan Information (Attach most recent billing or online statements from each lender/servicer)</b>			
Lender Name		Amount Owed	
Lender Name		Amount Owed	
Lender Name		Amount Owed	
Lender Name		Amount Owed	
<b>Certification and Authorization</b>			
<p>I certify that the information on this application is true, correct and complete to the best of my knowledge and belief and made in good faith. I certify that I am not in default on a Federal student loan. I understand that the Higher Education Student Assistance Authority ("HESAA" or "you") and your agents are relying on this certification.</p> <p>I authorize you to obtain verification of my eligibility status, including information related to my licensure, employment, and student loan debt. In addition, I agree to comply with all applicable laws, rules, regulations, policies, and directives of the John R. Justice Student Loan Repayment Program. I also understand that I, submitting this application, does not guarantee funding.</p>			
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <b>Applicant Signature</b>		<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <b>Date</b>	
<b>Continues on Next Page</b>			



Name of Applicant from Page 1	Applicant's Gross Annual Salary
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Name of Employing Organization and Department	County Where Office is Located
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**Certification**

**By signing below, I certify this attorney/applicant is a full-time (not less than 75% of a 40 hour work week) employee in my agency/organization. Further, I certify this attorney/applicant meets the appropriate definition of a prosecutor or public defender as detailed in the JRJ Service Agreement. I certify that the information I have provided is true, correct and complete according to our organization's records.**

_____ Signature of Employer	_____ Date
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Print Name	Title	Telephone
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**Mailing Instructions**

**DON'T FORGET! Your completed application along with all supporting documents must be received on or before the published deadline of November 30, 2019. Only completed applications will be considered.**

- ✓ This application form.
- ✓ John R. Justice Service Agreement (Appendix B, C or D).
- ✓ Your student loan billing statements/online account printout that shows your lender's name, address, account number and balance.
- ✓ 2018 Federal Income Tax Return, with Schedule A and Form 2441, if applicable; and your W-2(s).

**Standard, US Postal Mail:**

HESAA  
Special Loan Unit-JRJ  
PO Box 549  
Trenton, NJ 08625-0549

**Overnight Mail Services**

HESAA  
Special Loan Unit-JRJ  
4 Quakerbridge Plaza  
Mercerville, NJ 08619

**Program Definitions**

**Eligible Prosecutor**

- A full-time employee of a state or unit of local government who is continually licensed to practice law in New Jersey and prosecutes criminal or juvenile delinquency cases at the state or local unit of government level (including supervision, education, or training of other persons prosecuting such cases).
- Prosecutors who are employees of the federal government are not eligible.

**Eligible Public Defender**

An attorney who is continually licensed to practice law in New Jersey, and is a full-time employee of:

- a state or unit of local government, and provides legal representation to indigent persons in criminal or juvenile delinquency cases (including supervision, education, or training of other persons providing such representation) or
- a non-profit organization operating under contract with a state or unit of local government, and devotes substantially all of the employee's full-time employment to providing legal representation to indigent persons in criminal or juvenile delinquency cases (including supervision, education, or training of other persons providing such representation) or
- a defender organization established pursuant to Subsection (g) of section 3006A of Title 18, United States Code that provides legal representation to indigent persons in criminal or juvenile delinquency cases, and is a federal defender on a full-time basis

**Note:** Attorneys who are in private practice and are not full-time employees of a non-profit organization do not qualify as "public defenders" for purposes of this program, even if they, as individuals or as employees of a firm, are under contract with a state or are appointed by the court to provide public defense services.



# STATE OF NEW JERSEY JOHN R. JUSTICE STUDENT LOAN REPAYMENT PROGRAM

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The purpose of the John R. Justice Student Loan Repayment Program (JRJLRP) is to attract and retain qualified attorneys as prosecutors and public defenders. The program is funded for the current year by a grant from the U.S. Department of Justice.

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To qualify for loan repayment assistance, an applicant must:

- 1) be currently employed full-time as an eligible prosecutor or public defender, and
- 2) have eligible outstanding student loan debt in good standing with each lender
- 3) sign a service agreement committing to remain employed as an eligible public defender or prosecutor for at least three years.

## Eligible Prosecutor

- A full-time employee of a state or unit of local government who is continually licensed to practice law in New Jersey and prosecutes criminal or juvenile delinquency cases at the state or local unit of government level (including supervision, education, or training of other persons prosecuting such cases).
- Prosecutors who are employees of the federal government are not eligible.

## Eligible Public Defender

An attorney who is continually licensed to practice law in New Jersey, and is a full-time employee of:

- a state or unit of local government, and provides legal representation to indigent persons in criminal or juvenile delinquency cases (including supervision, education, or training of other persons providing such representation) or
- a non-profit organization operating under contract with a state or unit of local government, and devotes substantially all of the employee's full-time employment to providing legal representation to indigent persons in criminal or juvenile delinquency cases (including supervision, education, or training of other persons providing such representation) or
- a defender organization established pursuant to Subsection (g) of section 3006A of Title 18, United States Code that provides legal representation to indigent persons in criminal or juvenile delinquency cases, and is a federal defender on a full-time basis

*Note: Attorneys who are in private practice and are not full-time employees of a non-profit organization do not qualify as "public defenders" for purposes of this program, even if they, as individuals or as employees of a firm, are under contract with a state or are appointed by the court to provide public defense services.*

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## Selection Process

The application ranking process for public defenders and prosecutors will occur separately for each group. Only complete applications received on or before the deadline will be considered. Each eligible application will be ranked according to objective criteria established to identify candidates who are the least able to repay their student loans.

## Eligible Educational Loans, including undergraduate, graduate, and law school education

- Federal Stafford Loans
- Federal Graduate PLUS Loans
- Federal Consolidation Loans
- Federal Perkins Loans

## Non-Eligible Loans

- Federal Parent PLUS Loans
- Federal Consolidation Loans used to repay Federal Parent PLUS Loans
- Any portion of Federal Consolidation Loans used to repay a spouse's federal loans
- Non-federal student loans, including NJCLASS or other private education debt
- Personal debt instruments, including credit card, home equity, or loans from family members

**Borrowers who are in default status are ineligible for the JRJ Loan Repayment Program.**

## Loan Repayment Awards

- The 2019-2020 service contract award amount for prosecutors will be \$2,409.89.
- The 2019-2020 service contract award amount for public defenders will be \$2,409.89.
- One loan repayment award will be made directly to your lender(s) after verification of eligible service.
- Participants may apply for one renewal service contract at the end of their third year.
- Loan repayment assistance received through this program may be considered taxable income by the Internal Revenue Service and will be reported by HESAA (see your tax professional for further info).

## Application Instructions

- 1) You must complete all applicant sections on the first page.
- 2) The Human Resources administrator who is authorized to verify employment information must complete the certification on the second page.
- 3) Attach a copy of your student loan billing statement from each lender.
- 4) Attach a signed copy of your 2018 Federal Income tax Return with W-2s; Schedule A and Form 2441, if applicable.
- 5) Attach the signed and dated applicable JRJ Service Agreement.
- 6) The applicant must ensure that HESAA receives the completed application and all required documents prior to the **deadline of November 30, 2019**. **Only complete and on time application packages will be considered.**

This program is supported by Grant No. 2019-RJ-BX-0035 by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the SMART Office, and the Office for Victims of Crime. Points of view or opinions in this document are those of the author and do not represent the official position or policies of the United States Department of Justice.

## Appendix D

**Note to JRJ State Administering Agencies: the following form should be used only in cases where a current JRJ beneficiary has not yet fulfilled his/her initial 3-year service obligation, but remains eligible for JRJ benefits. Upon fulfilling his/her initial 3-year service obligation, the JRJ beneficiary may exit the program or, if selected to receive additional JRJ benefits, should execute the JRJSLRP – Secondary Term of Service document (see Appendix C above).**

**John R. Justice Student Loan Repayment Program (JRJSLRP)  
Service Agreement  
Acknowledgment of Benefit**

I, \_\_\_\_\_, hereby acknowledge the following:  
NAME

1. I have personally executed a JRJSLRP Service Agreement and the term of obligated public service thereunder (as designated in said Service Agreement) has not yet expired as of the date of execution hereunder.
2. Additional JRJSLRP benefit payments have been made on my behalf during the fiscal year in which this document is executed.
3. I remain bound by the terms of my JRJSLRP Service Agreement.
4. At the expiration of my term of obligated public service (as designated in the JRJSLRP Service Agreement to which I am currently subject), I may enter into a separate agreement that will govern the terms and conditions of the receipt of any additional JRJSLRP benefits received on my behalf outside the terms and conditions of the JRJSLRP Service Agreement to which I am now subject.

***The Bureau of Justice Assistance does not provide legal advice on possible tax obligations resulting from receipt of JRJ benefits. The following is provided for informational purposes only. Beneficiaries of JRJ Student Loan Repayment Program benefits remain personally responsible for, and should consult with their tax advisors for advice on, any tax obligations resulting from benefits paid on their behalf.***

*As a courtesy to JRJ beneficiaries and state administering agencies, BJA has requested information from the Internal Revenue Service (IRS) that may be helpful to beneficiaries and JRJ state administering agencies in determining tax consequences of JRJ benefits. The IRS provided a response to that request; a copy of both the inquiry and response are available on our website at: [www.bja.gov/ProgramDetails.aspx?Program\\_ID=65](http://www.bja.gov/ProgramDetails.aspx?Program_ID=65).*

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE