

NOTICE OF VACANCY
State of New Jersey
Higher Education Student Assistance Authority
Quakerbridge Plaza
Trenton, NJ 08625

CLOSING DATE FOR
ISSUE DATE: March 10, 2017 **ACCEPTING RESUMES:** March 31, 2017

TITLE: Deputy Chief Information Officer (Unclassified)

SALARY: \$73,242.86 - \$102,548.62 (MD32)

LOCATION: Higher Education Student Assistance Authority
Quakerbridge Plaza
Trenton, NJ 08625

DESCRIPTION:

Under the supervision of the Chief Information Officer (CIO) the Deputy Chief Information Officer (DCIO) is responsible for the management of the Authority's Information Systems (IS) technology services and computer operations units, interfacing with and support of other business units within the Authority, and the development of information system infrastructure to support the agency's growth and technology strategic direction. The DCIO is responsible for the leadership, planning and management of IS, infrastructure support, computer operations and disaster recovery. Integrates and coordinates the implementation of IS projects to achieve maximum efficiencies and synergies. As a member of HESAA management, the DCIO participates in planning for the Authority's growth, and alignment of IS initiatives in support of HESAA's strategic plan and business initiatives. Serves as a member of the Authority's IS Steering Committee, and assists with guiding the process of determining priorities, projects and future direction of IS infrastructure and operations. Assists the CIO in the development of IS strategic plans to support business plans and create new strategic options. In conjunction with the CIO, the DCIO provides direction and leadership in the review of current IS systems and methods, and in the formulation of new and revised systems. A primary function of this position is the identification and implementation of software, hardware, network, and security solutions to ensure that IS infrastructure is responsive to the needs of Authority's growth, changing business objectives, opportunities for increasing operational efficiencies, and security of systems and data.

The DCIO plans and assists in procurement of software and hardware acquisitions for the IS business unit to insure they are consistent with and supportive of the Authority's business plan. Ensures the Authority's information systems adhere to policies and procedures which meet State and Federal security requirements. The DCIO works closely with the Chief Information Officer and Chief Compliance Officer to ensure that HESAA complies with the requirements of the Federal Information Security Management Act (FISMA) and State security policies and procedures. The DCIA will keep abreast of emerging technologies and trends.

REQUIREMENTS:

Education: Bachelor's degree required; Master's degree preferred.

Experience: Ten years comprehensive IS management and planning experience with direct supervision of staff, experience in the analysis and development of management information systems with responsibility for coordination, planning and implementation. Experience required in all phases of systems development life cycle. Candidate will have comprehensive knowledge of information systems, including capabilities and operating characteristics of major hardware and software components, as well as thorough knowledge of project analysis, development and management techniques. Proven leadership skills in planning, management, as well as excellent interpersonal and communication abilities is essential. Preference is given for experience in student financial assistance. Knowledge and experience with FISMA and security best practices, along with experience in a government agency desirable.

Note: Applicants who do not possess the required education may substitute additional experience as indicated above on a year for year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

Residency Requirement: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act,:" which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain, principal residence in the State of New Jersey. New Jersey state employees hired prior to September 1, 2011 who transfer from the Executive Branch or from another State of New Jersey appointing authority without a break in service greater than seven days but who reside outside the State of New Jersey are not required to change their principal residence to New Jersey in order to comply with the act.

INTERESTED CANDIDATES SHOULD EMAIL A COVER LETTER (REFERRING TO POSITION TITLE) INCLUDING SALARY HISTORY AND RESUME TO kchilds-alexander@hesaa.org.